

BOARD MEETING ACTION LOG					
Meeting Date	Action Number	Action	Timescale	Owner	Comments
16 September 2015	2015/03	Model Publication Scheme to be circulated for agreement	COMPLETE	Executive	
16 September 2015	2015/04	Minutes from meeting held on 7 July 2015 to be amended	COMPLETE	Executive	
16 September 2015	2015/05	Executive to send a letter to the Chair, NHS Health Scotland on mutual areas to be developed in future	COMPLETE	Executive	
16 September 2015	2015/06	Outline of FSS Communication strategy to be provided at a future Board Meeting	COMPLETE	Executive	On agenda for Board meeting on 16 March 2016