

Food Standards Scotland (FSS) Outcomes Report

1 Purpose of the paper

1.1 The outcomes report is intended to give information to the Board on the progress or trends of indicator data under each of FSS's six strategic outcomes. These indicators are intended to be updated on a six-monthly basis and run over the course of the 3-year corporate plan. Indicator data from 2015 to 2016, the FSS's first year of operation has been used (where possible), as a baseline. The Outcomes Report until 30 September 2017 is attached at Annex A.

1.2 The Board is asked to:

- **Discuss** the trends in the indicator data under each of the six FSS corporate outcomes; and
- **Provide any comments** on the visual presentation of the outcomes report.

2 Strategic Aims

2.1 This work supports an FSS overview of the progress or trends of indicator data under each of the six FSS corporate outcomes.

3 Background

3.1 The report has been constructed through work with a short-life working group (SLWG) comprising of two Board members Anne-Maree Wallace and Heather Kelman, the FSS Deputy Chief Executive Officer, Elspeth MacDonald and led by the Head of Science Strategy and Information Analysis Susan Pryde to investigate how a regular indicator report for the six FSS strategic outcomes could be constructed and presented on a regular basis to the Board.

3.2 Discussion has taken place with the Scottish Government (SG) National Performance Framework Team who provided guidance to FSS on what makes a good indicator. In particular they advised that the indicators used should be important to the people of Scotland, be practical, minimise undue burden to collect and are straightforward to interpret trends.

3.3 Six logic modelling workshops were held with FSS staff who helped to construct a report narrative from the SG purpose and outcomes, through the FSS vision and outcomes. A number of group and individual discussions with the FSS senior management team, branch heads, the SLWG and the Board were held to select the indicator data and develop the visual presentation of the progress report.

3.4 The report is not intended to duplicate more comprehensive analysis and progress reports on individual projects, strategies or performance reports that will already be scheduled for presentation to the Board.

4 Discussion

- 4.1 The Board is asked to discuss the outcome report and trends in the indicator data attached in Annex A. A narrative is provided for each outcome to explain the direction of travel for the data and the source of the data for each of the six FSS corporate outcomes.
- 4.2 FSS now has access to a full time economist and one day per week to an operational analyst/ statistician. It is expected that, in future more comprehensive analysis using their expertise, can be provided for progress reports on individual projects, strategies and performance reports that will already be scheduled for presentation to the Board.

5 Identification of risks and issues

- 5.1. The Board should note that the Scottish Government (SG) National Performance Framework Team are currently revising the National Performance Framework. When this is completed and approved by Cabinet, the next progress report may need an adjustment to the report narrative to align with any SG revisions on purpose and outcomes.

6 Conclusion/Recommendations

- 6.1 The outcome report is intended to give information to the Board on the progress or trends of a selection of indicator data under each of the six FSS corporate outcomes. These indicators are intended to be updated on a six-monthly basis and run over the course of the 3-year corporate plan.
- 6.2 The Board is asked to:
- **Discuss** the trends in the indicator data under each of the six FSS corporate outcomes; and
 - **Provide any comments** on the visual presentation of the outcomes report.

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ANNEX A – SIX MONTHLY OUTCOMES REPORT – 30 SEPTEMBER 2017