

## **BOARD MEETING**

**Wednesday 19 May 2021**

**Via Teams**

### **AGENDA**

10:30 – 10:35	Introduction, apologies for absence and declarations of conflict of interest	
10:35 – 10:45	Minutes and actions arising from 17 February 2021	
<b>10:45 – 11:00</b>	<b>Chair and Chief Executive Reports</b>	
10:45 – 10:50	Ross Finnie, Chair	Oral
10:50 – 11:00	Geoff Ogle, Chief Executive	
11:00 – 11:45	Organisational Update, to include Covid-19, Brexit (including amended summary of legislation), Future Structures, ELT / Governance update Caroline Thomson, Head of Corporate Services Functions and Records Management	
11:45 – 12:30	Final Version of FSS Corporate Plan Jacqui McElhiney, Head of Science Delivery and Research Julie Hesketh-Laird, Deputy Chief Executive and Director of Strategy, Communications and Programmes	
<b>12:30 – 13:00</b>	<b>Lunch</b>	
13:00 – 13:30	Review of Governance Documents including Statement of Performance of Functions and Standing Orders Diane Strachan, Head of Private Office Jacqui McElhiney, Head of Science Delivery and Research	

13:30 – 13:50	Performance Reporting Ian McWatt, Deputy Chief Executive and Director of Policy, Science and Operations
13:50 – 14:10	Outcomes Report Ian McWatt, Deputy Chief Executive and Director of Policy, Science and Operations
14:10 – 14:40	Revised Strategic Risk Register Ruth Dewar, Business Reporting Officer Diane Strachan, Head of Private Office
14:40 – 15:00	Update to Financial Approach 2021/22 Elaine McLaughlin, Head of Finance & HR
15:00 – 15:20	Finance Performance Report for Quarter 4 Elaine McLaughlin, Head of Finance & HR
15:20 – 15:35	ARC Annual Report to the Board Sue Walker, Chair of ARC
15:35 – 15:45	ARC Oral Report Sue Walker, Chair of ARC
15:45 – 15:50	<b>Q &amp; A</b>
15:50	Close