

BOARD	ARC	FBC
<p><b>The Board will:</b></p> <ul style="list-style-type: none"> <li>• Set the strategic direction for FSS within a framework of prudent and effective controls which enable risk to be assessed and managed;</li> <li>• Lay out FSS's standards and values and be responsible for ensuring that FSS's obligations to its stakeholders and the wider community are understood and met;</li> <li>• Approve the Corporate Plan;</li> <li>• Ensure that FSS achieves its statutory objectives to protect and improve public health and consumers' interests in relation to food;</li> <li>• Consider and advise on strategic risks;</li> <li>• Take decisions on key issues of principle and policy, including those on which advice is to be given to Ministers;</li> <li>• Appoint the Chief Executive in line with the relevant Civil Service rules and, through the Chair hold the Chief Executive accountable for FSS's performance;</li> <li>• Scrutinise the financial and other performance information relating to FSS and advise the Chief Executive in the discharge of the Accountable Officer responsibilities;</li> <li>• Approve the annual business plan and maintain oversight of major financial decisions in line with that plan;</li> <li>• It is the responsibility of the whole FSS Board to set the Board's risk appetite</li> <li>• Establish such committees as it sees fit. The terms of reference and reporting arrangements of such Committees will be agreed by the Board and reviewed annually;</li> <li>• Receive regular reports from Committees and approve recommendations of Board Committees (where powers are not delegated);</li> <li>• Approve Standing Orders for the Board and any Committees of the Board; and</li> <li>• Approve the Annual Report</li> </ul>	<p><b>The ARC will advise the Board and Accountable Officer on:</b></p> <ul style="list-style-type: none"> <li>• the strategic processes for risk, control and governance, including reviewing the risk profile and register and considering FSS's risk appetite, and advising on the practical effectiveness of the governance framework;</li> <li>• the governance statement;</li> <li>• the accounting policies, the accounts, and the annual report of the organisation, including the judgements used in the producing the accounts, the adequacy of disclosures, the process for review of the accounts prior to submission for audit, levels of error identified, and management's letter of representation to the external auditors;</li> <li>• the effectiveness of the design and operation of financial systems and levels of compliance with controls;</li> <li>• the planned activity and results of both internal and external audit;</li> <li>• the adequacy of management response to issues identified by audit activity, including external audit's management letter/report;</li> <li>• the resourcing and effectiveness of the internal control environment;</li> <li>• the ARC is responsible for oversight of how the Board manages it's risk appetite throughout each year</li> <li>• assurances relating to the corporate governance requirements for the organisation;</li> <li>• (where appropriate) proposals for tendering for internal audit services or for purchase of non-audit services from contractors who provide audit services; and</li> <li>• anti-fraud policies, whistle-blowing processes, and arrangements for special investigations.</li> </ul>	<p><b>The FBC will seek assurance of finance and business delivery on behalf of the Board to:</b></p> <ul style="list-style-type: none"> <li>• support the Board in strategic oversight of the financial performance of the organisation;</li> <li>• oversee financial planning and annual budgets to support delivery of the FSS Strategy and Corporate Plan;</li> <li>• scrutinise the financial and other performance information relating to FSS;</li> <li>• review the annual budget allocation process undertaken by the Executive and consider associated strategic risks and issues arising as part of the budget allocation and refer appropriate strategic risks to the Board;</li> <li>• support the Board in strategic oversight of operational performance and staff resourcing including recruitment challenges, staff turnover and review of the Workforce Plan and the Staff Engagement Survey; and</li> <li>• give appropriate high-level oversight and advice on the in-year Corporate Plan</li> </ul>