

FOOD STANDARDS SCOTLAND BOARD MEETING

22 August 2018

Pilgrim House, Old Ford Road, Aberdeen

AGENDA

10:30 – 10:35	Introduction and apologies for absence, declaration of conflict of interest	
10:35 – 10:45	Minutes and actions arising from 16 th May 2018 Action Log	18/08/01 18/08/02
10:45 – 11:10	Chair and Chief Executive Reports	
10:45 – 10:55	Louise Welsh, Deputy Chair	Oral
10:55 – 11:10	Geoff Ogle, Chief Executive	18/08/03
11:10 – 11:20	Audit and Risk Committee (ARC) Statement of Assurance, Sue Walker, ARC Chair	18/08/04
11:20 – 11:30	FSS Annual Report and Accounts 2017/18 Geoff Ogle, Chief Executive	18/08/05
11:30 – 11:45	Annual Audit Report Elaine Barrowman, Senior Audit Manager, & Pamela Morrison, Senior Auditor, Audit Scotland	18/08/06
11:45 – 11:55	Audit and Risk Committee Report Sue Walker, ARC Chair	Oral
11:55 – 12:15	Financial Performance Report Elaine McLaughlin, Project Finance Manager	18/08/07
12:15 – 12:55	Lunch Break	
12:55 – 13:05	Amendment to Scheme of Delegation Louise Welsh, Deputy Chair	18/08/08
13:05 – 13:45	Incident Management Framework and Incident Communications Plan Jackie McCann, Food Emergency Planning Manager & Katherine Goodwin, Head of Communications and Marketing	18/08/09

13:45 – 14:15	Annual Chief Scientific Advisor Science, Evidence and Information update Norval Strachan, Chief Scientific Advisor	18/08/10
14:15 – 14:30	Q and A	
14:30	Close	