

FOOD STANDARDS SCOTLAND BOARD MEETING

20th November 2019

Pilgrim House, Old Ford Road, Aberdeen

AGENDA

10:30 – 10:35	Introduction, apologies for absence, declaration of conflict of interest	
10:35 – 10:45	Minutes and actions arising from 21 st August 2019	19/11/01
	Minutes and actions arising from 16 th October 2019	19/11/02
	Action Log	19/11/03
10:45 – 11:00	Chair and Chief Executive Reports	
10:45 – 10:50	Ross Finnie, Chair	Oral
10:50 – 11:00	Geoff Ogle, Chief Executive	19/11/04
11:00 – 11:30	Official Food and Feed Laboratories : Ensuring Capacity and Capability for the future Jacqui McElhiney, Head of Food Protection, Science and Surveillance	19/11/05
11:30 – 12:00	FSS Corporate Plan Report Karen McCallum-Smith, Head of Private Office	19/11/06
12:00 – 12:15	Audit and Risk Committee Report to the Board Sue Walker, Audit and Risk Committee Chair	Oral
12:15 – 12:45	Annual Strategic Risk Register Review Ruth Dewar, Business Performance Reporting Officer	19/11/07
12:45 – 13:15	<i>Lunch Break</i>	
13:15 – 13:45	Outcomes Report Ruth Dewar, Business Performance Reporting Officer	19/11/08
13:45 – 14:15	Performance Reporting Ian McWatt, Chief Operating Officer and Interim Deputy Chief Executive	19/11/09
14:15 – 14:40	Financial Performance Report Elaine McLaughlin, Senior Finance Manager	19/11/10
14:40 – 14:55	Q and A	

14:55 – 15:00 **Motion**
To take business in private because it relates to Brexit matters
Ross Finnie, Chair

15:00 Close