

Meeting Date	Action Point	Action	Target Date	Owner	Comments	Completion Date
19/05/2021	2021/10	Workforce plan to be presented at a future seminar	TBC	Garry McEwan	10/03 - may benefit from a people strategy, likely to be in the Autumn	
17/11/2021	2021/19	Share Vitamin D campaign evaluation from Kantar if available		Kate Bullock	10/03 - campaign still running, full wash up to follow	
17/11/2021	2021/20	Board has suggested equality and diversity session at a future board meeting - added to Forward Plan			10/03 - Added to Forward Plan and Holding Pen	